

Memorandum

To: Our Lady of the Lake School Families

From: Steven Marini, Treasurer – Home School Association

Date: Summer 2010

Re: 2010-2011 Assessment Fee
K-8 families

The 2010/2011 Home School Association assessment fee is \$400.00 per family is due in two installments \$200.00 by Sept. 30th and \$200.00 by Feb. 28 payable to H.S.A. Please send a check, made payable to Our Lady of the Lake School, to my attention C/O Our Lady of the Lake School Lakeside and Montrose Avenues, Verona, NJ 07044. Please be sure to include the tear off found below and write RE: Assessment on the outside of the envelope. Payment should arrive on or before Wednesday, September 30, Please do not send cash in the mail or with a student.

In the event you would like to pay with cash, please contact the school office at (973) 239-1160 and arrange for a time to make the payment. At the time of payment, a cash receipt will be issued for your records.

Thank you.

Assessment Fee – Due September 30, 2010

Student's name: _____ Grade _____

Address: _____

Phone number: _____

Assessment Fee – Due February 1, 2011

Student's name: _____ Grade _____

Address: _____

Phone number: _____