

As Christians, we turn to our Lord and our school patroness the Blessed Mother to guide us during these uncertain and challenging times. As we follow this path together, we will continue to provide the highest standard of education that is the hallmark of Our Lady of the Lake School. We thank you for entrusting us with your child's education and as always, your continued support.

Instruction

School hours through at least September 30th.

Kindergarten to Grade 4: 8:10 a.m.- 12:15 p.m.

Grades 5-8: 7:50 a.m.-12:00 p.m.

Prekindergarten: Morning-8:30am-11:00am Afternoon-12:00-2:30pm

Kindergarten through Grade 8 will follow the hybrid model as described below. This model will enable for social distancing protocols to be in place. On the days students are assigned to at-home learning, they will join classroom instruction from home through synchronous, live stream instruction via videoconference.

Group A: Monday and Thursday in-school learning
Tuesday and Friday at-home learning

Group B: Tuesday and Friday in-school learning
Monday and Thursday at-home learning

On Wednesday, all students will participate in at-home learning.

Parents who opt for 100% remote learning, your child/children will receive the live stream instruction occurring in the classroom. You will be notified as to the date when the school will need a definitive answer if you are going to choose this option.

Technology:

Students in Kindergarten through grade 4 will use their personal family devices during home instruction days.

Students in grades 5-8 will be receiving a school issued Chromebook for in-school and at-home learning.

All specials will be scheduled in the afternoons throughout the school week via at-home learning.

No child in Prekindergarten through grade 8 or staff member will be admitted into the school building if their temperature is 100 degrees or greater. We ask that each family take their child/children's temperature before leaving the home. If your child has a temperature of 99.4 or greater, your child/children should be kept home from school for observation. Children and staff will not return to school after a fever until at least 24 hours after it has broken naturally which means without any fever reducing medicine. If your child's temperature reaches 100 degrees, you should contact your doctor and the school office. Similarly, if your child is exhibiting symptoms such as a sore throat, coughing or nausea they should remain home and be monitored.

Unless a medical exemption is granted, all students in Prekindergarten through grade 8, all staff members, and any individuals present in school, will be required to wear face masks while in school, according to the directive from the Archdiocese of Newark, which states "All individuals above the age of two must wear a face mask while at school. Masks may only be removed during designated activities such as lunch and outdoor activities and only then if individuals remain at least six feet apart."

Prekindergarten through grade 8 student arrival times:

Grades 5-8 on designated group A/B days: 7:50 am

Grades K-4 on designated group A/B days: 8:10am

Prekindergarten: Morning-8:30am Afternoon-12:00p.m.

All parents/guardians will enter the school grounds via the Sister Mary Agnes Sullivan Way driveway on Montrose Avenue. You will then proceed into the Church parking lot and follow the cones that will be in place to direct you to the designated drop off spot. At this designated spot, staff members will be waiting to take the temperature of the child/children in the car and to ensure that all occupants of the car are wearing a face covering. If their temperature is below 100 degrees, the child/children will then exit their car with their school belongings and they will proceed into the school building through a designated door. Once inside the building your child/children, will use hand sanitizer and proceed to their designated classroom. There will be staff members stationed throughout the school to guide your child to their classroom.

Dismissal of students

All parents/guardians must wear a face covering and observe social distancing protocols while on school grounds which includes all parking lots and playground. Upon dismissal there will be no congregating of children or parents on the school grounds. There will be no access granted to the Prekindergarten playground.

Prekindergarten- morning group: 11:00am afternoon group: 2:30pm
These children will be dismissed through the Main Office doors (awning side) where a parent/guardian will be waiting.

Kindergarten through grade 4: 12:15pm
Grades 5-8: 12:00 p.m.

Kindergarten through grade 2 will be dismissed through the Lakeside Building doors facing the Parish Center and escorted to their parents/guardians. Students in grades 3-8 will be dismissed through the doors of the middle parking lot.

Staff, Students and Family Safety:

Any student, staff member or family member of such who tests positive for COVID-19, must **immediately** contact the school office, nurse, and their local health department. Once that notification is made, the school administrator will then follow all protocols set forth by the state regarding notification of families and staff while maintaining confidentiality.

The Centers for Disease Control (CDC) has identified several symptoms of COVID-19, including high fever, sore throat, coughing, nausea, headache, muscle aches, loss of taste or smell, runny nose, fatigue, diarrhea and difficulty breathing.

If your child does not have COVID-19, but has another illness, you should keep your child home until the symptoms disappear. If your child feels well enough to be able to engage in the instructional process, he /she should participate in at-home learning.

If a student tests positive for COVID-19, students must isolate and not return to school until receiving clearance from a doctor. Your child's doctor is likely to use the criteria outlined by the CDC to determine when your child can safely return to school. Should any employee have COVID-19 symptoms or tests positive for COVID-19, they will follow the same procedure as a student.

If a family member tests positive for COVID-19, you should immediately contact our school administrator/main office. Your child/children will be asked to stay home for 14 days and engage in the at-home learning.

The school will make all parents in the in-school cohort class aware that a student (whose name will remain confidential) has tested positive for COVID-19. The school will also contact the Board of Health and the Archdiocese of Newark for guidance. It is likely that the Department of Health will advise the following: All students in the in-school cohort will be monitored closely by the school and their parents for COVID-19 symptoms. If more than one student tests positive for COVID-19, it is likely that the entire in-school cohort class will engage in at-home learning for at least 14 days.

If you or a member of your household travels to another country or to a state having a surge in COVID-19 cases, your child will need to remain on at-home learning for 14 days from the trip return date before returning to in-school learning.

In School Safety

Signage for one-way hallways and stairways, frequent hand washing reminders in the bathrooms and markings on the hallway floors with 6ft spacing will be in place on the first day of in person instruction. Contactless hand sanitizing stations will be located throughout both buildings. All classrooms will be provided with hand sanitizer and surface sanitizer.

Desks/tables used in classrooms will adhere to the 6ft social distancing protocol.

In order to protect classes in cohorts and due to the departmentalized setting in grades 5-8, the students will not move from class to class. Instead, the teacher will go to the students' homeroom and teach them there.

Children will be using their own individual school supplies. There will be no shared classroom supplies being used, therefore each family will be responsible for providing their child/children with the necessary supplies they will need for in school instruction. Each family will provide their child/children with a travel size hand sanitizer. Parents will send their child with two washable or disposable face masks on the days of their scheduled in school instruction. We ask that each washable mask be cleaned every day and each disposable mask be thrown away after a school day.

Contactless wall mounted hand sanitizer dispensers will be placed near the door in all the bathrooms in both buildings including the Prekindergarten rooms. All bathrooms will have a sign installed reminding students to wash their hands before leaving the bathroom.

Cleaning procedure during in-school learning days:

On regular intervals during the day, staff personnel will go into the bathrooms and sanitize the bathroom stalls, door knobs and sinks.

Only the contactless water fill stations will be used. Parents will be required to send their child/children in with a water bottle each day.

All hand railings will be sanitized throughout the day.

Classroom windows and doors will be left open when possible to allow the constant flow of air through them.

At the end of each day, all classrooms, bathrooms, hand railings, water fill stations, door knobs, light switches, etc. will be cleaned and thoroughly sanitized.

The Prekindergarten classrooms will be disinfected between the AM and PM sessions each day. This also includes any toys, tables and or materials that were used.

Parents who have any questions regarding the reopening, email them to ollschoollplan@gmail.com by **Wednesday, August 12th**.

We will do our best to provide comprehensive response to the questions posed by the members of the school community rather than respond to questions on a one-by-one basis.